

Viktoriia Holovatchuk

32 years old

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Støperiveien 52, 1467 Strømmen, Norway

Ukrainian attorney's licence № 001785, 05.02.2021



I am a highly qualified and results-driven lawyer with +5 years of experience ensuring the legality of public procurement. I possess valuable skills such as critical thinking, persuasiveness and sound judgment that I firmly believe make me best suited for the position of a Lawyer. Achieved advantageous settlements in numerous legal cases. A strong leader who works well under pressure and understands the complexities of the legal system.

EDUCATION

**IVANO-FRANKIVSK INSTITUTE OF LAW OF THE
NATIONAL UNIVERSITY ODESA LAW ACADEMY**
Specialist / Master of laws

Ivano-Frankivsk, Ukraine
Sep 2011- March 2012

LVIV STATE UNIVERSITY OF INTERNAL AFFAIRS
Bachelor of law

Lviv, Ukraine
Sep 2007 – June 2011

WORK EXPERIENCE

INDEPENDENT LEGAL PRACTICE
Lawyer

Ivano-Frankivsk, Ukraine
Feb 2021 – Feb 2022

- providing legal advice and counsel;
- drawing up legal documents related to divorces, wills, contracts and real estate transactions, and prosecuting or defending in court;
- communication with legal entities;
- working in the field of public legislation.

LAWYER ASSISTANT OF A PRIVATE LAWYER

Ivano-Frankivsk, Ukraine
June - Dec 2020

LEGAL ASSOCIATION “LEGAL INNOVATIONS GROUP”
Lawyer assistant

Ivano-Frankivsk, Ukraine
April 2019 – June 2020

MUNICIPAL ENTERPRISE “VODOTEPLOSERVICE”
Lawyer

Kalush, Ukraine
October 2015 – July 2017

- preparation of normative legal acts;
- representation in courts;
- worked with consumers.

EXTRACURRICULAR ACTIVITIES

Member of Ukrainian National Bar Association
Member of Administrative Law and Procedure Committee
Member of the UNBA NextGen Committee

UA.SUPPORT (<https://www.ua.support/>)

Volunteer Lawyer

Norway

October 2022 - present

WE4UA (non-profit)

Volunteer (legal assistance to Ukrainians abroad)

Ukraine

Mar 2022 - present

Certificates of the Academy Training Advisor

Kyiv, Ukraine

2020-2021

- "Conducting procurement procedures without errors, taking into account changes to the new law. Procurement practice"
 - "Intensive course for suppliers:" How to win the tender? "
 - "Transition from the tender committee to the authorized person"
 - "Authorized person: how to work under the new law"
 - "Online. Responsibility in the field of public procurement"
- The practice of appeals and case law.

Certificate of professional development issued by the MCFR Digital Publishing House and Yaroslav Mudryi National Law University in the curriculum:

- "How to plan purchases in 2021 to get what you need in time"
- "National Certification of Public Procurement - 2021"

Certificate of the Kyiv School of Economics as the top 5 graduates of the course:

- "Public Procurement Specialist"

Certificate in Fitness Academy

Kyiv, Ukraine

2017

Certificate in Lviv Fitness Weekend

Lviv, Ukraine

2017

OTHER

Languages: native Ukrainian, fluent Russian, pre-intermediate English, elementary Norwegian.

IT skills: advanced knowledge of Excel, Word and PowerPoint, Acrobat Pro, Adobe Lightroom, Internet research, social media, task manager.

Interests and hobbies: sport activity (a certified gym coach and nutritionist), reading, traveling, spending spare time with my family and raising a daughter.